

1st Call

57th Annual CUPE Manitoba Convention
October 20-22, 2021
First Virtual Convention



CUPE
MANITOBA

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REPRESENTATION:

In accordance with Article VIII, Section 5.a.) of the Constitutions of CUPE Manitoba, representation shall be as follows:

“At all conventions of CUPE Manitoba, representation from affiliated locals shall be:

- *Two (2) delegates for the first 100 members or less.*
- *One (1) delegate for **each** additional 100 members up to 2,500 members, or fraction thereof, and;*
- *One (1) delegate for **each** additional 500 members or major fraction thereof”*

Further, in accordance with Article VIII, Section 5b of the Constitutions of CUPE Manitoba Constitution,

“To be entitled to representation at convention, a local union shall have paid per capita tax on its total membership to the end of the quarter for both National and Provincial; that ended 30 days prior to convention. This shall also include those persons paying dues on Rand Formula.”

CUPE Manitoba per capita tax must be paid up to and including the **Second Quarter 2021**.
CUPE National per capita tax must be paid up to the end of **July 2021**.

SMALL LOCAL ASSISTANCE

Article VII, of the CUPE Manitoba Constitution states:

“Annually, CUPE Manitoba shall reimburse up to three (3) affiliated Local Unions of fifty (50) members or less up to seven hundred and fifty dollars each (\$750) to contribute to the cost of sending a delegate to CUPE Manitoba convention. All locals applying for reimbursement shall have a dues structure of no less than 1.5%. The executive shall consider all applications for assistance. The requests for assistance shall be submitted to the Secretary-Treasurer prior to the beginning of convention.

CONVENTION COMMITTEE APPOINTMENTS

Delegates are invited to express interest to sit on the following Convention Committees:

- Resolutions
- Constitutional Amendments and;
- Credentials

Interested members should indicate so on their REGISTRATION DOCUMENT. To sit on a CUPE Manitoba Convention Committee, you must be a delegate to the convention.

CHILD CARE

As per CUPE Manitoba Policies, delegates will be reimbursed for receipt childcare expenses, on a day where they would not have normally paid childcare expenses, for the time that convention is convened (9:00 am to 5:30 pm), to the following maximums:

- For children under 6 years of age – thirty (\$30.00) dollars per half day per household and sixty (\$60.00) dollars per full day per household.
- For children 6 to 12 years of age – fifteen (\$15.00) dollars per half day per household, thirty (\$30.00) per full day per household
- Expenses of special needs persons will be considered on an individual basis, accompanied by a receipt
- All claims must be receipted with signatures of childcare provider (not from the same household) and the claimant.

ELECTIONS OCCURRING AT CONVENTION

President – 2-year term

Vice-President – 1 year term (remainder of a 2-year term)

Secretary-Treasurer – 2-year term

Recording Secretary – 1 year term (remainder of a 2-year term)

Trustee – 3-year term

Trustee – 2-year term

Trustee – 1-year term

Winnipeg Area Representatives

Election of one (1) Winnipeg Area Representative – 2-year term

Election of one (1) Winnipeg Area Representative – 1-year term (remainder of a 2-year term)

Eastern/Interlake Area Representative

Election of one (1) Eastern/Interlake Area Representative – 2-year term

South-Central Area Representative

Election of South-Central Area Representative – 2-year term

Brandon Area Representative

Election of Brandon Area Representative – 1-year term (remainder of a 2-year term)

Northern Area Representative

Election of Northern Area Representative – 1-year term (remainder of a 2-year term)

North-Central Representative

Election of North-Central Area Representative – 1-year term (remainder of a 2-year term)

Woman/person who identifies as woman Representative

Election of Woman Representative – 1-year term (remainder of a 2-year term)

LGBTQ2+ Representative

Election of LGBTQ2+ Representative – 1-year term (remainder of a 2-year term)

Person with a Disability Representative

Election of a Person with a Disability Representative – 1-year term (remainder of a 2-year term)

Young Member Representative

Election of Young Member Representative – 1-year term (remainder of a 2-year term)

Indigenous Representative

Election of one (1) Indigenous Representative – 2-year term

Racialized Representative

Election of one (1) BIPOC Representative – 2-year term

Convention Registration

Delegate Registration cost is \$250.00

Observer Registration cost is \$250.00

CREDENTIAL REGISTRATION FORM is attached. Please complete for each Delegate and Observer and e-mail to CUPE Manitoba Administrative Assistant, Lucy Bouathong (LucyB@cupe.mb.ca). Please send this form ASAP, with your registration cheque in the mail. Cheques to be mailed to:

CUPE Manitoba
704-275 Broadway
Winnipeg, Manitoba
R3C 4M6

SELF-IDENTIFICATION is included in the Credential Registration Form. CUPE Manitoba Equity Representatives will be elected within their caucuses. Please note that only Delegates can vote at Convention, including in elections.

Further instructions on logging into our Convention will be e-mailed to each delegate by Lucy Bouathong, CUPE Manitoba Administrative Assistance.

Resolutions Guidelines

WHO CAN SUBMIT RESOLUTIONS TO THE CUPE MANITOBA ANNUAL CONVENTION?

Locals affiliated to CUPE Manitoba

HOW SHOULD RESOLUTIONS BE SUBMITTED?

Resolutions and constitutional amendments typed in a Word document, printed, and signed the President and Recording Secretary of the affiliated local. An electronic copy must be e-mailed to CUPE Manitoba Administrative Assistant LucyB@cupe.mb.ca.

WHEN IS THE DEADLINE FOR SUBMISSION OF RESOLUTIONS?

Resolutions and Constitutional Amendments must be received by the CUPE Manitoba Administrative Assistant no later than: **SEPTEMBER 21, 2021**

LATE RESOLUTIONS can be submitted any time until the beginning of convention. They will be considered by the Resolutions Committee after all resolutions received by September 21st have been dealt with.

EMERGENCY RESOLUTIONS deal only with matters that have arisen less than 30 days prior to the opening of convention. They may only be considered if the matter arose 30 days before the start of convention if the resolution has been given to delegates for at least four hours and a two-thirds majority of delegates' consent.

WHAT GUIDELINES SHOULD BE FOLLOWED WHEN WRITING RESOLUTIONS?

- ✓ Address only one main issue per resolution.
- ✓ Be specific about the action you would like to see taken to address your issue of concern.
- ✓ Use sentences that are short and clear, and words that are easy to understand
- ✓ Give your resolution a short title

WHAT FORMAT SHOULD BE USED IN WRITING RESOLUTIONS?

CUPE Manitoba accepts resolutions in two formats: traditional and clear language. The traditional resolution format provides background to the issue in sentences beginning with WHEREAS, and then outlines the recommended action(s) to be taken starting with THEREFORE BE IT RESOLVED. The clear language format flips the order above, putting the recommended action before outlining the rationale.

HOW SHOULD CONSTITUTIONAL AMENDMENTS BE SUBMITTED?

Constitutional amendments can be submitted in either the traditional or clear language format. They do not require the inclusion of "WHEREAS" or "BECAUSE" statements, but they must refer to the specific article and section of the CUPE Manitoba Constitution and Bylaws to be amended.

SAMPLE RESOLUTIONS – TRADITIONAL FORMAT

Resolution Guidelines

WHEREAS well written resolutions submitted in the proper format help ensure that the CUPE Manitoba Annual Convention runs smoothly; and

WHEREAS resolutions submitted with the required signature help the resolution committee verify that they have been truly authorized by the affiliated local or occupational group.

THEREFORE, BE IT RESOLVED that CUPE Manitoba develop guidelines to assist members in submitting resolutions in either the traditional or clear language formats; and

BE IT FURTHER RESOLVED that CUPE Manitoba encourage affiliated locals to keep their resolutions under 200 words in length.

Submitted by CUPE Local 9999

Jane Smith, President __ John Doe, Recording Secretary

SAMPLE RESOLUTIONS – CLEAR LANGUAGE FORMAT

Resolution Guidelines

CUPE MANITOBA WILL:

1. Develop guidelines to assist members in submitting resolutions in either the traditional or clear language formats; and
2. Encourage affiliated locals to keep their resolutions under 200 words in length.

BECAUSE:

- Well written resolutions submitted in the proper format help ensure that the CUPE Manitoba Annual Convention runs smoothly; and
- Resolutions submitted with the required signatures help the resolution committee verify that they have been truly authorized by the affiliated local or occupational group.

Submitted by CUPE Local 999

Jane Smith, President __ John Doe, Recording Secretary

SAMPLE CONSTITUTIONAL AMENDMENT

CUPE Manitoba Convention

Section 4

CUPE Manitoba shall:

- a) Urge the maximum participation of all Locals in the Canadian Labour Congress, Provincial Federations, Labour Councils and District Labour Councils.

BECAUSE:

- Our collective strength is necessary to withstand the right-wing attacks that workers face in Canada; and
- Some Locals may not be aware of what other labour bodies there are to become affiliated to.

Submitted by CUPE Local 999

Jane Smith, President__

John Doe, Recording Secretary